

PayChoice Web 11.4.3 Release Notes

- Add support for PA Act 32 (residential and work PSD code fields added)

PCOL Act 32 Changes to Employee Tax Screen

On the employee's Taxes screen:

The screenshot shows the 'Employee Taxes' screen in the 'Online Employer' payroll system. The browser window title is 'Payroll - - Google Chrome' and the URL is 'localhost/webpayroll/header.asp'. The page header displays 'Online Employer' and 'Payroll'. The main content area is divided into several sections:

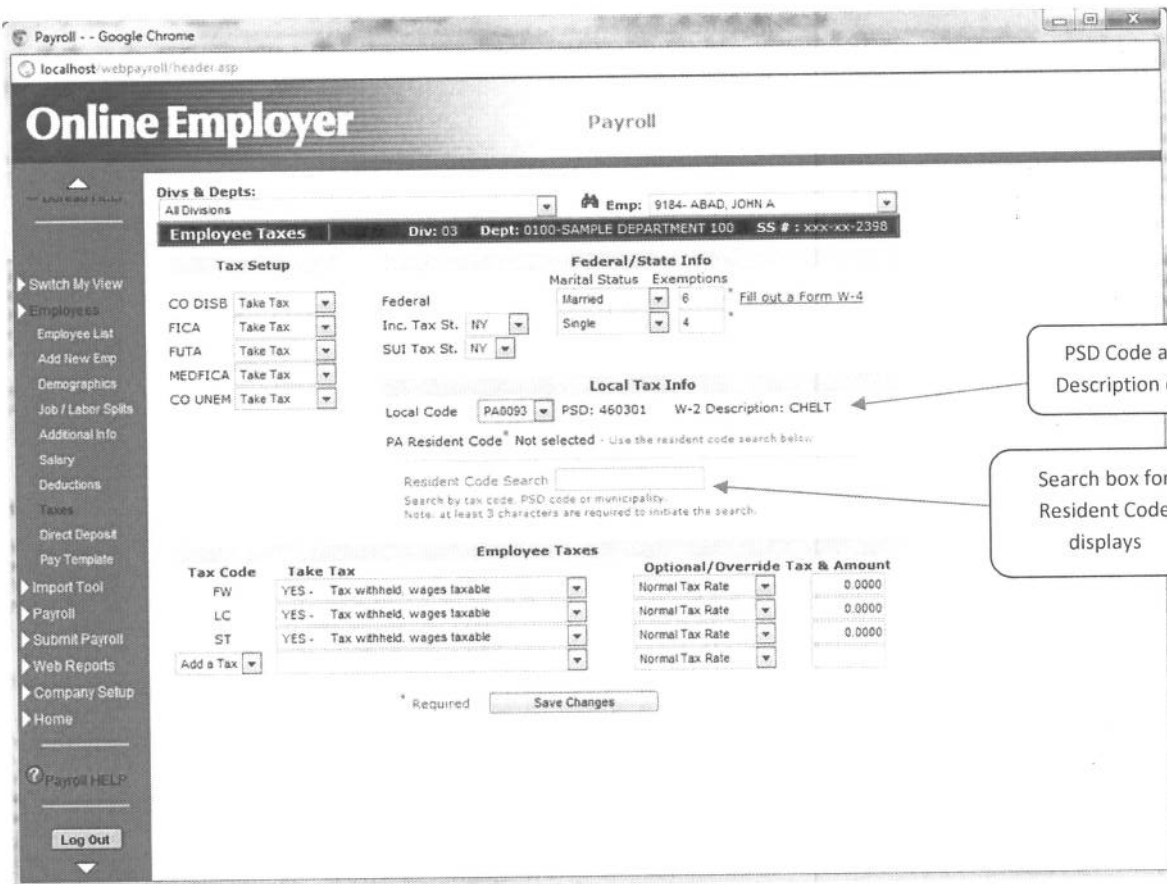
- Divs & Depts:** All Divisions (dropdown), Emp: 9184- ABAD, JOHN A (dropdown)
- Employee Taxes:** Div: 03, Dept: 0100-SAMPLE DEPARTMENT 100, SS #: xxx-xx-2398
- Tax Setup:** CO DISB, FICA, FUTA, MEDFICA, CO UNEM (each with a 'Take Tax' dropdown)
- Federal/State Info:** Federal (Inc. Tax St. NY, SUI Tax St. NY), Marital Status (Married, Single), Exemptions (6, 4). A link 'Fill out a Form W-4' is present.
- Local Tax Info:** Local Code (dropdown), W-2 Description (dropdown). A callout box points to this section with the text 'Select PA Local Tax Code'.
- Employee Taxes Table:**

Tax Code	Take Tax	Optional/Override Tax & Amount
FW	YES - Tax withheld, wages taxable	Normal Tax Rate 0.0000
LC	YES - Tax withheld, wages taxable	Normal Tax Rate 0.0000
ST	YES - Tax withheld, wages taxable	Normal Tax Rate 0.0000

At the bottom of the table is an 'Add a Tax' dropdown and a 'Save Changes' button. A 'Required' asterisk is next to the button.

Select a PA local tax code. This is the employee's "Work" local code. The PSD Code and W-2 Description will populate automatically. The search field for the employee's PA Resident Code will display. This field is mandatory. **In the case of an employee who does not have a local resident code (employees who reside in another state), enter the same code as the work local tax code.**

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The Local Resident Code can be searched for by tax code, PSD code, or by municipality name. Users must enter at least 3 characters, and a list of matching codes will appear in a drop down. As the user continues to type, the selections will narrow. Selection may be made at any time.

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Payroll -- Google Chrome
localhost/webpayroll/header.asp

Online Employer

Payroll

- Switch My View
- Employees
- Employee List
- Add New Emp
- Demographics
- Job / Labor Splits
- Additional Info
- Salary
- Deductions
- Taxes
- Direct Deposit
- Pay Template
- Import Tool
- Payroll
- Submit Payroll
- Web Reports
- Company Setup
- Home

? Payroll HELP

Log Out

Divs & Depts:
Emp: 9184- ABAD, JOHN A

Employee Taxes
Div: 03 Dept: 0100-SAMPLE DEPARTMENT 100 SS #: xxx-xx-2398

Tax Setup

CO DISB Take Tax

FICA Take Tax

FUTA Take Tax

MEDFICA Take Tax

CO UNEM Take Tax

Federal/State Info

Federal

Marital Status Exemptions * Fill out a Form W-4

Inc. Tax St. Married 6

Single 4

SUI Tax St.

Local Tax Info

Local Code PSD: 460301 W-2 Description: CHELT

PA Resident Code* Not selected - Use the resident code search below

Resident Code Search

Search by tax code, PSD C
Note: at least 3 characters

Tax Code	Take Tax	Employee
FW	YES - Tax withheld, wages taxable	PA0299 UNION COUNTY LOCAL
LC	YES - Tax withheld, wages taxable	PA1037 UNION TWP
ST	YES - Tax withheld, wages taxable	PA1820 UNION SCHOOL DISTRICT
		PA2849 UNION TWP (ADAMS) 010506
		PA2850 UNION TWP (BERKS) 060503
		PA2851 UNION TWP (CENTRE) 140110
		PA2852 UNION TWP (CLEARFIELD) 170307
		PA2853 UNION TWP (CRAWFORD) 200205
		PA2854 UNION TWP (ERIE) 251203
		PA2855 UNION TWP (FULTON) 290305

* Required

Enter at least 3 characters

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The screenshot shows the 'Online Employer' payroll interface. The 'PA Resident Code' field is currently empty, with a note: 'PA Resident Code Not selected - Use the resident code search below'. A search box contains 'UNI'. Below the search box is a list of tax codes and their descriptions. The code 'PA2849 UNION TWP (ADAMS) 010506' is highlighted. A callout box with an arrow points to this highlighted code, containing the text: 'Highlight and click to select the tax code'. The interface also shows sections for 'Tax Setup', 'Federal/State Info', and 'Local Tax Info'.

Tax Code	Take Tax	Employee
FW	YES - Tax withheld, wages taxable	PA0299 UNION COUNTY LOCAL
LC	YES - Tax withheld, wages taxable	PA1037 UNION TWP
ST	YES - Tax withheld, wages taxable	PA1820 UNION SCHOOL DISTRICT
		PA2849 UNION TWP (ADAMS) 010506
		PA2850 UNION TWP (BERKS) 060503
		PA2851 UNION TWP (CENTRE) 140110
		PA2852 UNION TWP (CLEARFIELD) 170307
		PA2853 UNION TWP (CRAWFORD) 200205
		PA2854 UNION TWP (ERIE) 251203
		PA2855 UNION TWP (FULTON) 290305

Once a selection has been made, the selected code is displayed in the PA Resident Code Field, along with the PSD code. To finish, save Changes.

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The screenshot shows the 'Online Employer' payroll interface. The browser title is 'Payroll -- Google Chrome' and the URL is 'localhost/webpayroll/header.asp'. The page header includes 'Online Employer' and 'Payroll'. The user is logged in as 'Emp: 9184-ABAD, JOHN A'.

Divs & Depts: All Divisions
Employee Taxes: Div: 03 Dept: 0100-SAMPLE DEPARTMENT 100 SS #: xxx-xx-2398

Tax Setup

Federal/State Info

CO DISB Take Tax [v]
 FICA Take Tax [v]
 FUTA Take Tax [v]
 MEDFICA Take Tax [v]
 CO UNEM Take Tax [v]

Federal
 Inc. Tax St. NY [v]
 SUI Tax St. NY [v]

Marital Status Exemptions
 Married [v] 6 * Fill out a Form W-4
 Single [v] 4

Local Tax Info

Local Code PA0093 [v] PSD: 460301 W-2 Description: CHELT
 PA Resident Code* PA2849 PSD: 010506 ← Selected code and PSD code is displayed

Resident Code Search [input]
 Search by tax code, PSD code or municipality.
 Note: at least 3 characters are required to initiate the search.

Employee Taxes

Tax Code	Take Tax	Optional/Override Tax & Amount
FW	YES - Tax withheld, wages taxable [v]	Normal Tax Rate [v] 0.0000
LC	YES - Tax withheld, wages taxable [v]	Normal Tax Rate [v] 0.0000
ST	YES - Tax withheld, wages taxable [v]	Normal Tax Rate [v] 0.0000

Add a Tax [v]

* Required Save Changes [v] ← Save Changes

Log Out [v]